



**The Maharaja Bhupinder Singh Punjab Sports University (MBSPSU)**

(Established under Punjab Act No. 11 of 2019)

**Mohindra Kothi, Near Fountain Chowk, Patiala-147001.(Pb.)INDIA**

**Ph.No.0175-2990015**

**URL. www.mbpsu.ac.in, Email:registrar@mbpsu.ac.in**

Enquiry No.MBSPSU/REG/CL/ARC  
14<sup>th</sup>, June 2023.

**Sub: Request for Quotation(s)**

Dear Sir

We shall be grateful if you kindly let us have your lowest quotations for the following materials. The quotations should reach the undersigned by **30.06.2023** last through courier, e-mail or by hand accompanied by appropriate illustrative literature/catalogues/pamphlets/technical details, samples and specifications as the case may be. On the quotation envelop/subject enquiry number & date should be mentioned on the top of the envelop/mail subject.

ITEM DESCRIPTION	PERIOD
Annual Rate Contract for the supply of Books to the library of MBSPSU, Patiala for the <b>2023-24</b>	<b>July 2023 to March 2024</b>

**Detailed Scope, terms and conditions of ARC as attached below:**

**The offer sent by you must furnish the following details:**

1. Name, Make & specifications of each item.
2. Cost of the item with MRP. (Treat it Mandatory)
3. Educational Discount if any.
4. Validity of Quotation should be at least 60 Days.
5. GST/VAT (%) We do not provide Form C.
6. Delivery for MBSPSU, Patiala
7. Insurance, Freight & other charges if any
8. Minimum Delivery Period
9. Payment Terms. Net 30 days against Delivery & satisfactory installation
10. Guarantee/Warranty Information.

Regards

**REGISTRAR**

Encl: as attached

**1. Form Submission**

**Submit filled form addressed to:**

**The Registrar**

**MBSPSU, PATIALA-147001 (Pb.) INDIA**

## Detailed Scope, terms and conditions

### Discount Rates

Category	Groups of Books	Discount Rate Offered
Group A	Indian/Foreign Reference Books/General /Multivolume Sets of all Publishers (Hard Bound and Paperback)	
Group B	Low Price Indian/Asian Edition (Text Books and Paperback Edition)	
Group C	Short Discount Publications (like S. Chand/ Kalyani/Standard/Sultan Chand/Dhanpat Rai/ Kataria /Laxmi/Khanna/Nem Chand Publishers etc.	
Group D	Publications of Societies/Government/Institutions	
Group E	Not Covered under Group/ A-D like Non-Book Materials etc.	

### 2. Price

Two Copies of Original Bill/Invoice are required. Copy of Publisher invoice/Publisher Catalogue is required. Latest Catalogue Price or Printed Prices to be allowed, Price Proof should be attached along with the Bill.

### 3. Exchange Rate

Exchange rate will be applicable as per the GOC (Good Office Committee) for the month of Billing.

### 4. Consignee and Invoice Details

Books must be delivered at the Central Library by Post/Courier/Hand/Other suitable means at the risk and expense of the Supplier (FOR MBSPSU, Patiala)

### 5. Latest Edition of Book/Indian Edition

Only the latest edition will supplied unless and older edition is specifically ordered at the same in available. If any title available in Indian edition or Indian reprint, please supply the same in place of International Edition.

### 6. Delivery Time: The delivery times of books for various groups are given below:

- Group A: Maximum 90 days
- Group B: Maximum 60 days
- Group C: Maximum 60 days
- Group D: Maximum 60 days
- Group E: Maximum 30 days

**7. Payment – Please Mention.**

**8. Other Terms:**

Books supplied must be good in Physical Condition, Complete Pagination, Binding etc. if any discrepancy noticed at any point of time, it is liability of supplier to replace the title without any extra charge. The empanelment of Supplier is subject to the signing of Rate Contract. The contract will remain valid from **July 2023 to March 2024.**

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